
Global Heights Academy
23713 Joy Road

Dearborn Heights, MI 48127

Approved Minutes of the Board of Directors Regular Meeting

Date: September 22, 2021 **Time:** 5:45 p.m. **Place:** Virtual Zoom Meeting

Call to Order: President Mahmoud called the meeting to order at 5:45 p.m. The Board Meeting is being held virtually in accordance with Senate Bill 1246 allowing remote Board Meeting's through December 31, 2021 due to the Wayne County Local State of Emergency due to COVID-19.

1. Roll call:

2. Board Members **Position** **Present** **Absent**

Hussein Mahmoud	President	X(Virtually Ann Arbor, Washtenaw Co)	
Stephen Sigmon	Vice President	X(Virtually Detroit, Wayne Co)	
Muneer Bawayeh	Treasurer	X(Virtually Dearborn., Wayne Co)	
Mohamad Bouhamdan	Secretary		X
Vacant	Member		

Also in Attendance: Brooke Franklin, GVSU, Kevin Whelan, Huda Davillier, GEE, Shawn Robson, School Leader, Anthony Sasinowski, Plante Moran.

3. Recite Academic Mission Statement: *“To Promote lifelong learning by nurturing academic excellence, positive character and an appreciation of cultures”*

4. Public Comment: None

5. Agenda Review and Amendments Requested: The proposed agenda for the September 22, 2021 regular meeting was presented to the board for review. After review of the agenda Member Sigmon made a motion to approve the agenda as presented appointing Hussein Mahmoud to serve as President and Acting Secretary for this meeting. This motion was seconded by Member Mahmoud and carried unanimously (3-0).

6. Consent Calendar: The proposed agenda for the September 22, 2021 regular meeting and the proposed minutes of the August 25, 2021 Regular Meeting were presented to the board for review and approval. After review, Member Sigmon made a motion, seconded by Member Mahmoud to approve the consent calendar as presented. The motion carried unanimously (3-0).

7. New Business:

a. Plante Moran presented the Annual Financial Audit to the board. After review a motion to approve the audit was made by Member Mahmoud. This motion was seconded by Member Sigmon and carried without opposition (3-0).

8. GEE Report: Preparedness and Readiness Plan is in place and being updated in accordance with the Department of Health's guidelines. Universal masking is in place for all staff and students. Social distancing and desk shields have been effective in ensuring that no close

contact cases have been reported as of yet. Professional development for staff will be held on October 13th.

9. Board Roles and Responsibilities: Standing line item. Board reviewed.

10. Authorizer Report: Ms. Franklin thanked Mr. Robson for keeping his staff and families informed of the COVID cases at the school and how they are being handled. October 8th a board training on Board Governance and recruitment strategies is being offered. Registration can be found on the GVSU website under the board tab. An upcoming NEXIS Leadership meeting will be held to keep all stakeholders informed.

11. Treasurer Report:

- a. The August monthly financials were presented to the board for review and approval. A motion to approve the August monthly financials was made by Member Sigmon. This motion was seconded by Member Mahmoud and carried without opposition (3-0).
- b. A motion to approve the ACH check registers was made by Member Sigmon. This motion was seconded by Member Mahmoud and carried without opposition (3-0).

12. Principal Report: Two positive COVID cases have been reported. Both students contacted COVID outside of the school and are in quarantine. Staff has a Google tracking system in place to track symptoms of students. A new remediation plan is in place. Parents have been informed. Staff are working closely with students who are at risk for remediation.

13. Correspondence: None

14. Old Business:

- a. The board continues to recruit a new board member. This has been a challenge as most of the parents at Global Heights work the late afternoon or midnight shift and are not available to attend board meetings.


15. Extended Public Comment: Ms. Franklin invited board members to attend the October 21st GVSU breakfast that will be held during the site visit.

16. Requested Items from Board Members: None


17. Reconfirmation of next Board meeting date and time: A motion to amend the Annual Board Meeting Calendar canceling the October 27th and November 24th board meetings was made by Member Hussein. This motion was seconded by Member Sigmon and carried without opposition (3-0). The next board meeting/Annual Board Retreat will be held on Saturday, December 4, 2021 location and time TBD.

18. Adjournment: With no further business presenting before the board a motion to adjourn the meeting was made by Member Mahmoud. This motion was seconded by Member Sigmon and carried without opposition (3-0). The meeting adjourned at 6:33 p.m.

Proposed Board Minutes respectfully submitted
on September 24, 2021 by:-


Huda Davillier, Recording Secretary

Approved by the Board of Directors at its
December 4, 2021 Regular Meeting.


Mohamad Bouhamdan, Board Secretary